

**CHECK LIST - Devki Devi Foundation (Saket)**

**Annexure -A**

S.No.	Particulars	Description	
1	Name and Address of the Principle Employer	Max Super Specialty Hospital, Saket (East Block) A unit of Devki Devi Foundation Regd. Office: 2, Press enclave Road,Saket, New Delhi - 110017	
2	Website Address	<a href="http://www.devkidevifoundation.org">www.devkidevifoundation.org</a>	
3	Name and Address of the Proprietor/Director/ Partners	Mr. Rohit Pandit M-186, First Floor, Greater Kailash-2, New Delhi - 110048	
4	Phone / Mobile Number and E-mail ID of establishment / person incharge of contract work.	Mr. Vedit Dabral 9711066375 Vedit.Dabral2@maxhealthcare.com	
5	Name and address of the place / Site where the contract workers are to be employed.	Max Super Specialty Hospital, Saket (East Block) A unit of Devki Devi Foundation Regd. Office: 2, Press enclave Road,Saket, New Delhi - 110017	
6	Phone / Mobile Number and E-mail ID of person incharge of the site.	Mr. Vedit Dabral 9711066375 Vedit.Dabral2@maxhealthcare.com	
7	Copy of Power of attorney/ Board resolution authorization to act as P. E.	Attached	<input type="checkbox"/>
8	Copy of MOA / AOA / partnership Deed / Proprietor's ID Proof	under Trust	
9	Nature of Work for which contract workers are to be engaged / employed	Security Services Food & Beverages Facade Cleaning Services Housekeeping Services/ GDA Pest Control Services STP Operations & Maintenance Ambulance Services GDA and allied services Engineering Services Horticulture	
10	Form "V" issued by P.E. to each contractor- Rule -21(2)	Issued as required	
11	Notice of commencement / completion of contract work - Rule -81 (3)	Issued as required	
12	Application in Form I - Rule 17(I)	Issued as required	
13	Agreement with each contractor along with rate & No. of workers for which contract has given	Issued as required	
14	Letter of extension of contract period issued to contractors , in case of renewal of license	Issued as required	
15	Affidavit by P.E. regarding compliance of Rule 25 (2) (V) and that wages to contract workers are being paid through Account Payee Cheque/ECS.	Submitted along with ammendment application	
16	Name and Designation of the person authorized under Rule	As per Annexure A	
17	Online Challan Submission	Paid as required	
18	Registration Certificate No. under CLRA Act, 1970	<b>Application No.: 5049000001073 (Amendment)</b>	
19	Registration Number Certificate under the Companies Act , 1956		
20	Registration Number / Certificate under the Delhi Shop & Establishment Act, 1954/ Factories Act, 1948	Certificate No.: 2016015210	
21	Registration No of EPF and Misc. provisions Act -1952	DSNHP0029632000	
22	Registration No of ESIC Act -1948	NA	
23	Copy of application for amendment	Submitted	
24	Annual Return Rule 82(2)	Submitted	